

**MINUTES
TOWN OF MONTVERDE
SPECIAL COUNCIL MEETING**

May 25, 2017

The Council of the Town of Montverde met in special session on, Thursday 25, 2017 at 6:30 pm in the Mayor's Office at Town Hall.

Council Members Present:

President, Jim Peacock

Vice President, Jim Ley

Bill Bates

Absent:

Glenn Burns

Judy Smith

Staff Present:

Joe Wynkoop, Mayor

Graham Wells, Town Clerk

Terry Burden, Public Works Director

Anita Geraci-Carver, Town Attorney

Mayor Wynkoop called the meeting to order at 6:33 pm and led the Pledge of Allegiance.

Roll call was performed, and it was determined that a quorum was present.

MINUTE APPROVAL

MOTION by Councilman Bates to approve the minutes for the April 11, 2017 Regular Council Meeting; SECONDED by Councilman Ley

For: Bates, Ley, Peacock

Against: None

Absent: Burns, Smith

MOTION CARRIED 3-0

CITIZENS QUESTIONS AND COMMENTS

The Mayor opened citizens questions and comments and there being none closed it.

NEW BUSINESS

BOUNDARY ADJUSTMENT AGREEMENT AND QUITCLAIM DEED

Agreement reached between the Town of Montverde, Victor I. Riffle, Diane H. Riffle, Terry Allen Burden, Pamela Sue Burden, Allen M. Burden and Melody P. Burden determining ownership of various portions of a disputed strip of land.

MOTION by Councilman Ley to approve for the Mayor to sign the agreement; SECONDED by Councilman Peacock

For: Bates, Ley, Peacock,

Against: None

Absent: Burns, Smith

MOTION CARRIED 3-0

APPROVAL OF THE NEW EMPLOYEE HANDBOOK

After much discussion, a motion was made to approve the agreement with the striking out of the words "special circumstances" from Paragraph 5.5

MOTION by Councilman Bates to approve the New Employee Manual with the deletion of language in paragraph 5.5: SECONDED by Councilman Ley

For: Bates, Ley, Peacock

Against: None

Absent: Burns, Smith

MOTION CARRIED 3-0

FIRE SERVICES ASSESSMENT PROGRAM; ANNUAL MAINTENANCE SERVICES AGREEMENT

In the past few years Government Services Group have assisted the Town in preparing the documentation to go to the Tax Collector for the Fire Assessment to be added to the Tax Roll. It is proposed to use their services once again, the cost of which is \$3,500.00. Approval for the Mayor to sign the agreement is requested.

MOTION by Councilman Bates to approve the Mayor to sign the agreement with GSG: SECONDED by Councilman Peacock

For: Bates, Ley, Peacock

Against: None

Absent: Burns, Smith

MOTION CARRIED 3-0

PAYMENT OF ACCRUED VACATION AND SICK TIME PAY FOR TERRY BURDEN

Terry Burden, Public Works Director through an agreement with former Mayor Troy Bennett has accrued vacation and sick time pay going back to 2008. To enable this to be cleared up going forward with the employee policies outlined in the new employee manual approved at this meeting, the Mayor made a recommendation to Council. Following discussion a motion was made by Councilman Bates.

MOTION by Councilman Ley for the Town to pay Terry Burden 329.75 hours at his current hourly rate: SECONDED by Councilman Bates

For: Bates, Ley, Peacock

Against: None

Absent: Burns, Smith

MOTION CARRIED 3-0

DISCUSSION ON THE PREPERATION OF A DOWNTOWN MONTVERDE ECOTOURISM AND SPORTS RELATED BUSINESS ZONING OVERLAY

Sean Parks went over the principles the Town need to prepare for an Eco-Tourism Support District Overlay. The district will require specific commercial design guidelines consistent with the Green Mountain Scenic Byway criteria and include incentives that will promote small scale retail associated with eco-tourism and sports tourism.

There was no action taken on this topic.

The Mayor brought to the attention of Council the problems in certain areas of the town with the water pipes and shared the estimated cost to repair or replace the pipes provided by the Towns engineer.

Being no further business a motion to adjourn was requested at 7:53 pm.

MOTION by Councilman Bates to adjourn; SECONDED by Councilman Ley

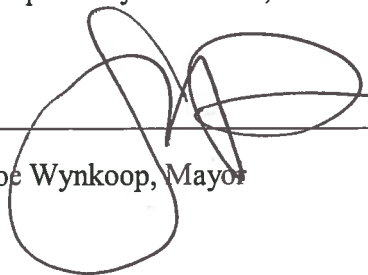
For: Bates, Ley, Peacock

Against: None

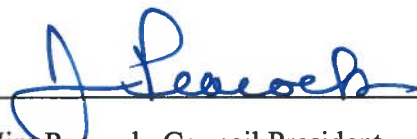
Absent: Burns, Smith

MOTION CARRIED 3-0

Respectfully submitted,

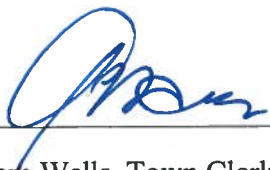


Joe Wynkoop, Mayor



Jim Peacock, Council President

ATTEST:



Graham Wells, Town Clerk

