



**MONTVERDE TOWN COUNCIL  
REGULAR MEETING AGENDA  
JANUARY 12, 2021 AT 7:00 P.M.**

**Please note: To reduce the spread of COVID-19, the Town of Montverde Council Meeting will limit inside seating to a maximum of 24 persons. The inside seating is on a first come first serve basis.**

**TOWN COUNCIL MEMBERS**

Joe Wynkoop, Mayor  
Billy Bates, Vice Mayor  
Jim Ley, Councilmember  
Judy Smith, Councilmember  
Allan Hartle, Councilmember

**STAFF**

Paul Larino, Town Manger  
Brenda Brasher, Town Clerk  
Anita Geraci-Carver, Town Attorney  
Sean Parks, Town Planner

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**DISCLAIMER**

This booklet has been prepared for the convenience of the Montverde Town Council In discussing matters before them. Every effort has been made to include all items to be discussed at this Town Council Meeting, however, the Mayor or Council Members may add items, which are not part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Council Meetings, the Mayor or Town Council may, from time to time, schedule a workshop during which they will receive information from Staff, have discussions with Staff and among themselves, and then proceed to give Staff direction on the subject matter being discussed unless otherwise shows on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment, and formal action is taken.

The Council and Staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Council action or workshop, please deliver your written comments to the appropriate Town Staff or mail to the Town of Montverde, P.O. Box 560008, Montverde, FL 34756.

**ITEMIZED AGENDA  
JANUARY 12, 2021 AT 7:00 P.M.**

**CALL TO ORDER AND OPENING CEREMONIES**

- Pledge of Allegiance
- Invocation
- Roll Call

**I. PRESENTATIONS**

**II. MINUTES APPROVAL**

- A. Minutes of the December 8, 2020 Town Council Meeting

**III. CITIZENS QUESTION/COMMENT PERIOD**

- A. The Town Council invites the public to come forward with questions, comments and concerns. Action will not be taken by the Council at this meeting, but questions may be answered by Staff or issues may be referred for appropriate Staff action. If further action is necessary, the item may be placed on a future agenda for further review and consideration.

NOTE: Public Comment will not be taken under Citizens Questions/Comment Period for matters listed on this agenda. Public Comment on such items will be taken once the agenda item is before the Council for consideration.

**IV. DEPARTMENT & COMMITTEE REPORTS**

- A. Town Manager Larino's Report.
- B. Town Attorney Geraci-Carver Report.
- C. Town Planner Parks Report.
- D. Lake County Commission Report.
- E. Committee Reports – Visioning, Parks & Recreation, Cemetery, Public Safety, and Historical are welcome to report.
- F. Town Council Reports.
- G. Mayor Wynkoop Report.
- H. December Finance Report.

Beginning Bank Balance	\$ 2,497, 390.08
Revenues	\$ 516.866.31
Expenditures	\$ 355,766.23
Ending Balance	\$ 2,658.490.16

**V. PUBLIC HEARINGS AND RESOLUTIONS**

- A. Resolution No. 2021-001** – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING THE COMMERCIAL LEASE AGREEMENT BETWEEN THE TOWN OF MONTVERDE, FLORIDA, AND CARRIE MCDOLE TO LEASE A PORTION OF THE TOWN'S BUILDING LOCATED AT 17406 SEVENTH STREET IN MONTVERDE; AUTHORIZING EXECUTION; PROVIDING FOR AN EFFECTIVE DATE.
- B. Resolution No. 2021-002** – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MONTVERDE, FLORIDA, APPROVING THE REVOCABLE LICENSE AGREEMENT FOR USE OF TOWN PROPERTY TOWN OF MONTVERDE, FLORIDA FOR THE PURPOSE OF A FARMER'S MARKET; AUTHORIZING EXECUTION; PROVIDING FOR AN EFFECTIVE DATE.
- C. Ordinance No. 2021-003** - AN ORDINANCE OF THE TOWN OF MONTVERDE, COUNTY OF LAKE, STATE OF FLORIDA, AMENDING VARIOUS SECTIONS OF THE TOWN OF MONTVERDE CODE OF ORDINANCES TO TRANSFER ADMINISTRATIVE RESPONSIBILITY AND AUTHORITY FROM THE MAYOR TO THE TOWN MANAGER CONSISTENT WITH THE CHARTER AND THE COUNCIL/MANAGER FORM OF GOVERNMENT; PROVIDING FOR CONFLICTS, CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**VI. DISCUSSION AND ACTIONS ITEMS**

- A.** Training for Town Council on Quadi-Judicial Public Hearings.
- B.** Start time for Town Council Work Shops to be held on the Third Tuesday of each month.
- C.** Discussion: Improvements to Truskett Park.

**VII. ADJOURN**

The Town Council reserves the right to move any Agenda item to an earlier time during the meeting as its schedule permits, except in the case of the items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286 Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the Town Council with respect to any matter considered at this Council meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needed assistance to participate in any of these proceedings should contact Town Hall at (407) 469-2681, 48 business hours in advance of the scheduled meeting.