

**General Fund Revenue Summary  
FY 2018 Budget**



	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
<b>Ad Valorem Taxes</b>			
Current Ad Valorem Taxes	\$ 216,124	\$ 217,961	\$ 244,587
Delinquent Ad Valorem Taxes	3,906	2,000	-
<b>TOTAL</b>	<b>220,030</b>	<b>219,961</b>	<b>244,587</b>
<b>Fuel Taxes</b>			
Local Option Gas Tax	52,149	40,724	71,000
One Cent Gas Tax	5,830	5,600	6,300
<b>TOTAL</b>	<b>57,979</b>	<b>46,324</b>	<b>77,300</b>
<b>Franchise Fees</b>			
Electricity Franchise	106,841	74,000	105,000
Gas Franchise	2,202	2,000	3,000
<b>TOTAL</b>	<b>109,043</b>	<b>76,000</b>	<b>108,000</b>
<b>Utility Service Taxes</b>			
Electricity Service Tax	68,010	45,000	65,000
Natural Gas Service Tax	1,974	1,700	2,400
Communications Service Tax	45,269	42,454	47,000
<b>TOTAL</b>	<b>115,253</b>	<b>89,154</b>	<b>114,400</b>
<b>Licenses and Permits</b>			
Professional and Occupational Licenses	1,395	600	1,000
Mobile Home Licenses	58	225	100
Alcoholic Beverage Licenses	137	50	300
<b>TOTAL</b>	<b>1,590</b>	<b>875</b>	<b>1,400</b>
<b>Grants</b>			
Shared Revenue for Library	25,442	26,000	27,000
<b>Sales Taxes - Collected by the State</b>			
Discretionary Sales Tax	136,219	134,058	152,000
Half Cent Sales Tax	84,690	83,815	103,000
State Revenue Sharing	41,404	40,914	51,000
<b>TOTAL</b>	<b>262,313</b>	<b>258,787</b>	<b>306,000</b>
<b>Fines and Forfeits</b>			
Court Fines	1,406	2,500	2,300
Library Fines	348	500	350
<b>TOTAL</b>	<b>1,754</b>	<b>3,000</b>	<b>2,650</b>
<b>Charges for Services</b>			
Garbage Collection	147,528	147,000	150,090
Zoning Fees	32,136	10,000	10,000
<b>TOTAL</b>	<b>179,664</b>	<b>157,000</b>	<b>160,090</b>
<b>Other Revenue Sources</b>			
Interest	5,935	6,000	7,200
Donations - Cemetery	360	150	150
Booth, Sponsor & Vendor Fees - Montverde Day	23,095	12,000	25,000
Rental of Community Building	1,268	800	800
License Plate Revenues	130	50	150
Library Book Sales	277	200	200
Cell Tower Income	27,763	27,000	29,000

**General Fund Revenue Summary (continued)**  
**FY 2018 Budget**



	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
<b>Other Revenue Sources (continued)</b>			
Rental Income from Post Office	\$ 16,500	\$ 16,500	\$ 16,500
Rental Income from Ballfield	1,761	2,000	2,000
Notary, Copy, Fax Fees	505	500	500
Reimbursement for Library Internet from Lake County	7	1,500	16,800
Other	495	2,000	600
<b>TOTAL CURRENT REVENUES</b>	<b>\$ 1,051,164</b>	<b>\$ 945,801</b>	<b>\$ 1,140,327</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 1,051,164</b>	<b>\$ 945,801</b>	<b>\$ 1,140,327</b>

**Elections Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
Expenditures				
Operating Expenditures	\$ -	\$ 100	\$ -	\$ 2,500
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ 2,500</b>

**FY 2018 Section Detail**

**Operating Expenditures**

Election                   \$ 2,500   Expenses for Town election, if necessary.

**Total Expenditures           \$ 2,500**

**Council's Department  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Expenditures</b>				
Operating Expenditures	\$ 24,854	\$ 34,285	\$ 29,832	\$ 40,685
<b>Total Expenditures</b>	<b>\$ 24,854</b>	<b>\$ 34,285</b>	<b>\$ 29,832</b>	<b>\$ 40,685</b>

**FY 2018 Department Detail**

**Operating Expenditures**

Contractual Services	\$ 30,600	Councilmen's stipend budgeted at \$500 per month, stipend of Council President budgeted at \$550 per month.
	\$ 4,000	Community Cook Out before Council Meetings
Travel	5,000	Workshop Retreats, Elected Official Courses.
Printing and Binding	200	Business cards and name plates for new Councilmen, if necessary.
Membership	700	South Lake County Chamber of Commerce, annual dues.
Membership	125	Lake County League of Cities, annual dues.
Membership	60	Grant Writing dues
<b>Total Expenditures</b>	<b>\$ 40,685</b>	

**Mayor's Department  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Year-to-Date</b>	<b>FY 2018 Budget Request</b>
Expenditures				
Operating Expenditures	\$ 19,574	\$ 17,850	\$ 17,850	\$ 20,050
<b>Total Expenditures</b>	<b>\$ 19,574</b>	<b>\$ 17,850</b>	<b>\$ 17,850</b>	<b>\$ 20,050</b>

**FY 2018 Department Detail**

**Operating Expenditures**

Contractual Services	\$ 15,600	Mayor's Salary.
Employee Recognition	4,000	As approved by Council during prior year budgets.
Membership	300	Florida League of Mayors membership.
Membership	150	Other, as necessary.
<b>Total Expenditures</b>	<b>\$ 20,050</b>	

**Financial and Administrative Department  
FY 2018 Budget**



Department Summary	FY 2016 Year-End Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Budget Request
<b>Expenditures</b>				
Personal Services	\$ 42,582	\$ 43,501	\$ 42,384	\$ 46,894
Operating Expenditures	105,383	151,803	115,700	164,478
Capital Outlay	3,939	-	-	2,000
Aids to Government Agencies	600	-	-	-
<b>Total Expenditures</b>	<b>\$ 152,503</b>	<b>\$ 195,304</b>	<b>\$ 158,084</b>	<b>\$ 213,372</b>

**FY 2018 Department Detail**

**Personal Services**

Salaries	\$ 32,295	Town Clerk, half-salary, split with Water Fund
Health Insurance	7,700	Insurance for .5 position; 15% increase budgeted.
Retirement	2,429	Florida Retirement System
FICA Matching	2,471	7.65% of total salaries.
Workers' Compensation	2,000	

**Operating Expenditures**

Planning Consultant	\$ 30,000	Consulting fees for various projects; some reimbursed by applicant.
Town Engineer	50,000	Engineering services, non-project related.
Bank Fees	75	
Audit Fees	8,000	Annual audit fees, General Fund portion.
Municode Fees	7,000	Fees for Ordinance codification.
Janitorial Services	2,000	Cleaning of Town Hall and auditorium.
Website	250	Internet domain.
Consulting Service	15,000	Finance
Travel	2,000	Mileage for any travel.
Cell Phone	20	
Telephone Service	4,200	Town Hall phone service.
Internet/Cable Service	1,600	Town Hall internet/cable service.
Postage	3,000	Rental of postage meter (\$500), refilling postage meter (\$1,800), PO Box fee (\$70), overnight/certified mail (\$500).
Utilities	5,300	Electricity at Town Hall and auditorium.
Copier Rental	3,000	Lease contract for copier/scanner/fax/printer.
Insurance	5,678	Property insurance, 5% increase budgeted.
Pest Control	900	Terminix yearly contract for termite inspections, pest control.
Software Maintenance	3,525	Financial software maintenance contract, backup maintenance contract, and Code software maintenance.
Alarm System Maint.	1,200	Quarterly maintenance contract for alarm system at Town Hall.
Computer/Server Maint.	3,900	Computer set-up and repair, server maintenance.
Repair and Maintenance	2,000	Replacement of mechanical and electrical fixtures, as needed.
Fire Equipment Inspect.	50	Inspection of Fire Extinguishers
SIRE Software Maint	1,200	Agenda Creating Software

**Financial and Administrative Department  
FY 2018 Budget**



**FY 2018 Department Detail (continued)**

**Operating Expenditures (continued)**

Repair and Maint.	\$ 5,000	Renovation of Auditorium.
Printing and Copying	2,000	Color copies for newsletters, printing of Code Enforcement tickets, etc.
Food/Beverages	2,300	Food and beverages for the public at Town Hall meetings, workshops.
Recording Fees	200	Recording with Lake County and the State of Florida.
Office Supplies	1,379	
Operating Supplies	1,500	Janitorial supplies.
Subscriptions, Dues, Training	2,200	Florida League of Cities dues (\$390), FL Government Finance Officers Association membership (\$35), FL Association of City Clerks dues (\$155), International Institute of Municipal Clerks dues (\$165), other (\$1455).
<b>Capital Outlay</b>	<b>\$ 2,000</b>	
<b>Total Expenditures</b>	<b><u>\$ 213,372</u></b>	

**Legal Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
Expenditures				
Operating Expenditures	\$ 23,043	\$ 43,500	\$ 40,403	\$ 46,000
<b>Total Expenditures</b>	<b>\$ 23,043</b>	<b>\$ 43,500</b>	<b>\$ 40,403</b>	<b>\$ 46,000</b>

**FY 2018 Section Detail**

**Operating Expenditures**

Professional Services	\$ 40,000	Town Attorney: legal guidance as needed to prepare and review ordinances, resolutions, and other documents. Special Master
Legal Ads	<u>6,000</u>	Advertisements for Public Hearings, Ordinances, etc.
<b>Total Expenditures</b>	<b><u>\$ 46,000</u></b>	



**COP Program Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Expenditures</b>				
Operating Expenditures	\$ 64	\$ 2,900	\$ -	\$ 3,300
Capital Expenditure				
<b>Total Expenditures</b>	<b>\$ 64</b>	<b>\$ 2,900</b>	<b>\$ -</b>	<b>\$ 3,300</b>

**FY 2017 Section Detail**

**Operating Expenditures**

Telephone		Cell phone for volunteers.
Repair and Maint.	2,500	Repairs and maintenance on COP vehicle (oil changes, brake repair, etc.).
Fuel	800	Fuel for COP vehicle.

**Capital Expenditures**

**Total Expenditures**                    \$ 3,300

**Law Enforcement Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Expenditures</b>				
Operating Expenditures	\$ 101,791	\$ 102,764	\$ 99,520	\$ 132,650
<b>Total Expenditures</b>	<b>\$ 101,791</b>	<b>\$ 102,764</b>	<b>\$ 99,520</b>	<b>\$ 132,650</b>

**FY 2018 Section Detail**

**Operating Expenditures**

Contractual Services	\$ 106,500	Lake County Sheriff's Office Deputy.
	24,500	Off Duty Officers as Necessary
Electricity	450	Electricity costs at substation.
Phone and Internet	1,100	
Pest Control	90	Pest control for Sheriff substation.
Fire Extinguisher Insp.	10	Inspections on fire extinguishers.

**Total Expenditures**      **\$ 132,650**

**Garbage Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
Expenditures				
Operating Expenditures	\$ 123,276	\$ 123,000	\$ 125,355	\$ 125,000
<b>Total Expenditures</b>	<b>\$ 123,276</b>	<b>\$ 123,000</b>	<b>\$ 125,355</b>	<b>\$ 125,000</b>

**FY 2018 Section Detail**

**Operating Expenditures**

Garbage Collection      \$ 125,000      The Town is currently being charged for residential collections

**Total Expenditures**      \$ 125,000

**Public Works General Projects  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Expenditures</b>				
Operating Expenditures	\$ 12,988	\$ 15,200	\$ 14,282	\$ 17,200
<b>Total Expenditures</b>	<b>\$ 12,988</b>	<b>\$ 15,200</b>	<b>\$ 14,282</b>	<b>\$ 17,200</b>

**FY 2017 Department Detail**

**Operating Expenditures**

Lake Florence Maintenance	\$ 4,500	Purchase of five compressors.
Lake Florence Electricity	6,000	Yearly electricity cost on Lake Florence restoration.
Electricity at PW Bldg.	500	
Landscape at PW Bldg.	1,200	Replace sod, sprinklers, other landscaping.
General Repairs	2,500	Repairs at PW Building
Operating Supplies	<u>2,500</u>	

**Capital Outlay**

Improvements to Stecher	1,000	New Entrance Gate
<b>Total Expenditures</b>	<b><u>\$ 17,200</u></b>	

**Roads Department  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Expenditures</b>				
Personal Services	\$ 34,405	\$ 35,108	\$ 35,867	\$ 36,536
Operating Expenditures	65,006	76,600	72,155	77,200
Capital Outlay	-	75,000	73,718	85,475
Grants and Aids	466	2,000	500	500
<b>Total Expenditures</b>	<b>\$ 99,877</b>	<b>\$ 188,708</b>	<b>\$ 182,240</b>	<b>\$ 199,711</b>

**FY 2018 Department Detail**

**Personal Services**

Salaries	\$ 30,335	Facilities Maintenance Worker.
Health Insurance	-	Health Insurance for Facilities Maintenance Worker.
Retirement	2,281	Florida Retirement System.
Uniforms and Clothing		
FICA Matching	2,320	7.65% of total salaries.
Workers' Compensation	1,600	

**Operating Expenditures**

Professional Services	\$ 5,000	Engineering Services, if necessary.
Contractual Services	10,000	Removal of trees as needed
Utilities	15,000	Street lighting - SECO, Ridgewood Avenue, Porter Avenue and Magnolia Terrace, prior Clermont grid, Pines of Montverde.
Removal of Trees	-	Removal of trees in right of way, as necessary.
Rentals and Leases	25,000	Street light pole rental - SECO, Ridgewood Avenue, Porter Avenue, and Magnolia Terrace, prior Clermont grid, Pines of Montverde.
Insurance	7,400	Property insurance.
Repair and Maintenance	1,500	Truck service.
Tree trimming	3,500	Tree trimming on various roads.
Tractor Repairs	1,000	
Operating Supplies	750	Hand tools, fire extinguishers, janitorial supplies, rakes, shovels, etc.
Fuel	250	Fuel for dump truck.
Road Materials, Supplies	7,800	Signs, temporary barriers, asphalt, concrete, striping, as needed.
Lot Clearing		

**Capital Outlay**

Road Resurfacing	\$ 85,475	Road resurfacing & clearing of lot behind Green Mountain
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**Grants and Aids**

Grants	\$ 500	Annual contribution to the Lake Sumter MPO, GIS Interlocal Agreement.
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**Total Expenditures**      **\$ 199,711**

**Montverde Day Special Event  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Revenues</b>				
Montverde Day Event	\$ 23,095	\$ 12,000	\$ 25,000	\$ 25,000
<b>Total Revenues</b>	<b>\$ 23,095</b>	<b>\$ 12,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Expenditures</b>				
Operating Expenditures	\$ 26,446	\$ 25,000	\$ -	\$ 30,000
<b>Total Expenditures</b>	<b>\$ 26,446</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>

**FY 2017 Department Detail**

<b>Operating Expenditures</b>		
Montverde Day	<u>\$ 30,000</u>	Montverde Day expenditures, plus Concerts, Movies in the Park and LUM.
<b>Total Expenditures</b>	<u><u>\$ 30,000</u></u>	

**Cemetery Section  
FY 2018 Budget**



<b>Section Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Revenues</b>				
Donations	\$ 360	\$ 200	\$ 100	\$ 200
<b>Total Revenues</b>	<b>\$ 360</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>\$ 200</b>
<b>Expenditures</b>				
Operating Expenditures	\$ -	\$ 1,000	\$ -	\$ 1,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 1,000</b>

**FY 2018 Section Detail**

**Operating Expenditures**

Repair & Maintenance     \$ 1,000

**Total Expenditures**     \$ 1,000

Repair sprinkler system, replace sod, trim trees, or other repair and maintenance as needed.

*\* There is a Reserve of \$7,900 for Cemetery operations. This account reflects citizen donations for the repair and maintenance of the Cemetery that have been accumulating over the years. Funds can be spent for any Cemetery-related purpose.*

**Library Department  
FY 2018 Budget**



Department Summary	FY 2016 Year-End Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Budget Request
<b>Revenues</b>				
Library Fines - late return fees	\$ 517	\$ 500	\$ 331	\$ 350
Library Book Sales	398	200	172	200
Shared Revenue from Lake County	34,003	26,000	27,168	27,000
Rebate from Lake County e-rate	7	1,500	16,800	16,800
<b>Total Revenues</b>	<b>\$ 34,918</b>	<b>\$ 26,700</b>	<b>\$ 44,471</b>	<b>\$ 44,350</b>
<b>Expenditures</b>				
Personal Services	\$ 71,900	\$ 75,250	\$ 73,312	\$ 82,086
Operating Expenditures	34,765	40,050	39,123	42,600
Capital Outlay	2,528	3,500	2,717	3,500
<b>Total Expenditures</b>	<b>\$ 109,193</b>	<b>\$ 118,800</b>	<b>\$ 115,152</b>	<b>\$ 128,187</b>

**FY 2018 Department Detail**

**Personal Services**

Salaries	\$ 42,078	Library Director.
Other Salaries & Wages	13,923	Part-time Library Assistant.
Health Insurance	17,441	Insurance for Library Director position; 15% increase budgeted.
Retirement	4,211	Florida Retirement System.
FICA Matching	4,284	7.65% of total salaries.
Workers' Compensation	150	

**Operating Expenditures**

Collection service	\$ 500	Collection service for library fines.
Special Program Speakers	-	
Cleaning Service	1,000	
Travel	200	
Telephone Service	22,000	High-speed Internet rebated at 80% in Revenue
Postage		
Utilities	4,500	
Insurance	5,000	Property insurance.
Pest Control	233	
Repair and Maintenance	4,332	General repair and maintenance, as needed at the Library.
Alarm System Fees	395	
Fire Extinguisher Insp.	40	
Promotional Activities	900	Promotional items for children.
Other Charges	1,500	Coffee and food for public consumption.
Office Supplies	1,000	General office supplies.
Operating Supplies	750	Games, labels, light bulbs, flood lights, janitorial supplies, etc.
Subscriptions, Training	250	

**Capital Outlay**

Books, Magazines	\$ 3,500	General books, magazines, newspapers for library.
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**Total Expenditures**      **\$ 128,187**



**Parks Department  
FY 2018 Budget**



Department Summary	FY 2016 Year-End Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Budget Request
<b>Revenues</b>				
Rental of Community Building	\$ 1,268	\$ 800	\$ 637	\$ 800
Rental of Ball field	1,761	2,000	2,000	2,000
Recreational Trails Grant	-	-	-	-
<b>Total Revenues</b>	<b>\$ 3,029</b>	<b>\$ 2,800</b>	<b>\$ 2,637</b>	<b>\$ 2,800</b>
<b>Expenditures</b>				
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	44,484	69,342	56,673	82,481
Capital Outlay	3,560	15,000	8,433	50,000
<b>Total Expenditures</b>	<b>\$ 48,044</b>	<b>\$ 84,342</b>	<b>\$ 65,106</b>	<b>\$ 132,482</b>

**FY 2018 Department Detail**

**Operating Expenditures**

Engineering Services	\$ 5,000	As Required
Contractual Services	4,000	Tree removal in parks.
Janitorial Services		Services at the Community Building.
Telephone and Internet	2,000	
Utilities	3,400	Electricity at Kirk Ball field and Community Building, Gas at Community Building.
Insurance	3,250	Property Insurance.
Pest Control	600	Pest control and termite protection for Community Building.
Rentals and Leases	200	Rental of tools, if necessary.
Clearing of Lakes	650	Monthly service from Florida Wetlands Enhancement.
Tree Trimming	2,000	
Fire Extinguisher Insp.	200	
Maintenance on Vehicles	1,500	Repairs on Ford Ranger (\$1,500), oil changes (\$100).
Repairs at Comm. Bldg.	1,600	Landscape
Maintenance on Parks		
Maintenance to Ball Field		
Mowing	48,432	Repair parts and maintenance for mowers, bush hog, etc.
Other Current Charges	150	Permits, vehicle tags, keys, etc.
Operating Supplies	3,000	Hand tools, fire extinguishers, janitorial supplies, rakes, shovels, etc.
Fuel	3,000	Fuel for Ranger and all mowing equipment.

**Capital Outlay**

Playground Equipment	15,000	Children's Playground
Florence Pk deck	<u>\$ 38,500</u>	Replace Florence Park deck w/Trex

**Total Expenditures**                    **\$ 132,482**

**Fire Department  
FY 2018 Budget**



Department Summary	FY 2016 Year-End Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Budget Request
<b>Revenues</b>				
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -
Fire Assessment	-	75,700	-	75,710
Transfer from General Fund	-	48,170	-	48,190
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 123,870</b>	<b>\$ -</b>	<b>\$ 123,900</b>
<b>Expenditures</b>				
Personal Services	\$ 42,984	\$ 53,900	\$ 56,972	\$ 53,900
Operating Expenditures	52,559	62,970	45,380	63,000
Capital Outlay	16,469	7,000	3,644	7,000
Reserves	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 112,012</b>	<b>\$ 123,870</b>	<b>\$ 105,996</b>	<b>\$ 123,900</b>

**FY 2018 Department Detail**

**Personal Services**

Officers' Stipends	\$ 29,400	Stipends per month: Fire Chief - \$1000, First Assistant Chief - \$500, Assistant Chief - \$400, Lieutenants (3) - \$133, Sergeants (3) - \$50.
Uniforms and Clothing	3,500	Allowance per officer and per firefighter.
Call / Training Pay	20,000	Pay for firefighters to respond to calls: officers - \$13 per call, all others - \$13 per call.
Workers' Compensation	1,000	

**Operating Expenditures**

Professional Services	\$ 3,500	GSG Fire Study
Telephone	5,160	Fire Department cable, telephone and internet (\$3,276), Cell phone (\$624). AVL Cards 3 x \$35 per month (\$1,276)
Postage	100	Refills on postage meter for mailings of Fire Assessments.
Utilities	3,300	Electricity for Fire Department.
Insurance	9,700	Property insurance.
Apparatus Maintenance	4,500	General repair and maintenance on all apparatus and equipment.
(total \$6,900)	1,650	E-85 PM annual service and pump test.
	750	A-85 PM annual service and pump test.
	80	C-85 PM Annual Vehicle Service
Equipment Maintenance	500	Annual homatro service.
(total \$8,630)	800	Annual airpak flow testing.
	200	SCBA cylinder hydrostatic testing.
	1,400	SCBA Compressor Annual Service and Quarterly Air Quality Testing
	3,000	Annual hose and ladder testing.
	2,500	Annual radio maintenance.
	500	Maintenance of turnout gear.
	700	Annual SCBA mask fit testing.
	500	Annual ice machine service.
Firehouse Maintenance	2,500	Repairs as necessary.
Fire Extinguisher Insp.	300	Inspections on fire extinguishers.
Computer Repair	400	Maintenance on computer and printer, as necessary.
Termite Protection	1,000	
Printing and Binding	400	Printing of training manuals.
Promotional Activities	400	Fire prevention materials, annual Santa Run, other promotional items.
Other Charges and Obl.	2,600	



**FY 2018 Department Detail (continued)**

**Operating Expenditures (continued)**

Office Supplies	\$ 1,700	Paper, toner cartridges, etc. New Computers
Operating Supplies	4,100	Hand tools, fire hoses, hurricane supplies, household items.
Fuel	4,500	
Training	1,800	Training materials and classes
Subscriptions	4,460	Fire Programs Software (\$3,800), Lake Sumter Fire Chief Association (\$180), Florida Fire Marshall and Inspectors Association Membership (\$130), Florida Fire Chief's Association membership (\$100). Active 911 Subscription (\$250)
<b>Capital Outlay</b>	\$ 6,000	Turnout Gear (three sets)
	\$ 1,000	Advanced Vehicle Locator
<b>Reserves</b>	<u>\$ -</u>	
<b>Total Expenditures</b>	<u><u>\$ 123,900</u></u>	

**Water Department  
FY 2018 Budget**



<b>Department Summary</b>	<b>FY 2016 Year-End Actual</b>	<b>FY 2017 Adopted Budget</b>	<b>FY 2017 Estimated Actual</b>	<b>FY 2018 Budget Request</b>
<b>Revenues</b>				
Water Service Charges	\$ 267,931	\$ 297,000	\$ 344,350	\$ 360,000
Cut On/Off Fees	4,978	4,500	4,085	4,500
Installation Charges	12,600	6,300	14,700	16,800
Credit Card Usage Fee	-	-	-	-
Interest Earnings	1,456	1,500	1,900	2,000
Water Impact Fees	27,192	13,600	27,190	36,256
Miscellaneous	437	400	-	400
Increase to Reserves	-	-	-	(22,059)
<b>Total Revenues</b>	<b>\$ 314,594</b>	<b>\$ 323,300</b>	<b>\$ 392,225</b>	<b>\$ 397,897</b>
<b>Expenditures</b>				
Personal Services	\$ 161,760	\$ 172,910	\$ 171,560	\$ 181,667
Operating Expenditures	97,169	119,390	114,143	132,800
Capital Outlay	1,896	73,520	1,083	83,430
<b>Total Expenditures</b>	<b>\$ 260,825</b>	<b>\$ 365,820</b>	<b>\$ 286,786</b>	<b>\$ 397,897</b>

**FY 2018 Department Detail**

**Personal Services**

Salaries	\$ 135,250	Town Clerk (half of salary, split with General Fund), Utility Billing Clerk, Facilities Supervisor.
Health Insurance	23,580	Insurance for 2.5 positions; 15% increase budgeted.
Uniforms and Clothing		
Retirement	10,171	Florida Retirement System for 2.5 positions.
FICA Matching	10,347	7.65% of total salaries.
Workers' Compensation	2,320	5% increase budgeted.

**Operating Expenditures**

Engineering Services	\$ 10,000	As necessary.
Bank Fees	3,500	
Professional Services	200	Annual Consumer Confidence Report.
Audit Fees	8,000	Water Fund portion of audit fees.
Water/well Testing	7,800	Performed by Plant Technicians.
Digging for Water Lines	120	Sunshine State One Call - monthly charge.
Software Payments	1,950	Software charges for eBill and ePay services for Water Utility bills.
Travel	2,400	Annual Florida Rural Water Conference, training for waste water.
Telephone	3,000	Cell phone charges for Director (\$800), phone at Water Department and 2 wells (\$1,200), phone at Public Works Office (\$800).
Postage	5,000	Rental of postage machine, refills postage meter, PO Box fees
Utilities	17,500	Well 2, Well 3, Stecher property, Lake Apopka Natural Gas.
Copier Lease	3,000	
Insurance	10,300	Property insurance.
Pest Control	150	
Well, Water Main Repairs	10,000	As necessary.
Software Maintenance	3,300	Water Department software - EZRoute (\$900), Financial software - USTI (\$2,400).
Water Tank Maintenance	12,600	Contracted services - Hill Tank (\$10,100) and Hydro Tank (\$2,500).
Pipe Repairs	4,000	Repairs for water pipe breaks, as necessary.

**Water Department  
FY 2018 Budget**



**FY 2018 Department Detail (continued)**

**Operating Expenditures (continued)**

Vehicle Repairs	\$ 2,000	F150 repairs and maintenance.
Water Pump Motor Maint.	2,000	Annual motor maintenance on both wells (now in well repairs)
Fire Extinguisher Insp.	50	
Computer Repair	1,200	
APS Major PMI Insp.	1,500	Annually, on both wells.
Printing and Binding	2,000	Color copies for Council books, printing of newsletter.
Licenses	2,000	Drinking water license fee.
Other Current Charges	150	Recording of water liens, etc.
Permit	3,979	MS4 Stormwater permit.
Office Supplies	1,900	General office supplies, including new computer for Public Works Director
Operating Supplies	8,400	Aquamag & Chlorine (\$4,200), water meters, water boxes, back flows, fittings (\$3,000), hand tools (\$1,000), and janitorial supplies (\$200).
Fuel	2,500	Fuel for F150.
Training	2,300	For software and water training, as necessary.

**Capital Outlay**

SCADA Alarm	\$ 40,000	Approved in FY 2015 budget, will not be completed by end of year.
Line Locator	5,000	
Backflow Check Valves	8,520	
Water Meters	30,000	Cellular retrofit; one-third of Town.

**Total Expenditures**                      **\$ 397,987**